

## MINUTES

### **131<sup>st</sup> Annual General Meeting of Athletics New Zealand Incorporated Sunday 4 August 2018 Quality Hotel Wellington, 223 Cuba St, Wellington**

**Meeting opened at 4.30pm**

**In Attendance:**

**Member Club Representatives (eligible to vote):** David Crewe (Ariki Amateur Athletics & Harrier Club), Rangilique Laing (Ashhurst Athletics and Harrier Club), Debra Lautenslager (Athletics Nelson), Joan Merrilees (Athletics Taieri), Malcolm Taylor (Athletics Tauranga Inc.), Jodie Brunger (Athletics Wanganui), Valarie Babe (Athletics Whangarei), Diane Craddock (Auckland City Athletics), Shaun Cantwell (Fiordland Athletics), Kevin Bradley (Hamilton City Hawks), Sharee Jones, (Hastings Athletic Club), Phil McKay (Hastings Harrier Club), Jason Cressingham (Hawera Harrier Club), Kevin O'Sullivan (Hill City-University Athletic Club), Peter Jack (Kiwi Athletic Club), Margaret Knox (Leith Harrier & Athletic Club), Richard Rutherford (Napier Athletics), Robert Strong (Napier Harriers), Chris Pilone (North Harbour Bays), Andrea Adams (Olympic Harrier and Athletic Club), Nick Moore (Owairaka), Craig Brown (Papanui Toch H Athletic Club Inc), David Lonsdale (Race Walking Auckland), Delwyn Wyatt (Roskill South Amateur Athletic Club), Grant Lord (South Canterbury Athletic Club), Lilian Tudor (St. Pauls Harrier and Amateur Athletic Club Inc), Murray McKinnon (Takapuna Athletic & Harrier Club / Life Member), Murray Green (Te Awamutu Athletic Club), Don Mackenzie (University of Canterbury / Life Member), Kelly Cairns (Wairoa Athletics Club), Clive Moon (Wellington Athletics Club), Bertram Manz (Wellington Harrier Athletic Club), and Michael Wray (Wellington Scottish).

**President, Vice President, Immediate Past President:** Dianne Rodger, Ian Babe, and Peter Maunder.

**Life Members (not acting as Club Representatives):** Mhyre Oman, Alan Stevens, and Rod Syme.

**Member Club Observers:** Graham Cook (Kiwi Athletic Club), Roger Morrison (Napier Harriers), Dion O'Neale (Owairaka), Andrea Hall (Papanui Toch H Athletic Club), Ian Baird (South Canterbury Athletic Club), Henry Tudor (St Pauls Harrier and Amateur Athletics Club Inc), Elspeth McMillan (Wellington Athletics Club), Terry Fraser & Paul Hewittson (Wellington Harrier Athletic Club), and Sharon Wray (Wellington Scottish).

**Independent Observers:** Matt McKerrow (Sport NZ), Andrew Stark (Athletics Canterbury / New Zealand Masters Association), Karen Palmer (Athletics Otago), Emma Akeripa (Hawks Bay Gisborne Athletics), Anne Bennett, Sylvia Maunder, Matt Wynne, and Judith Mackenzie.

**Board:** Cameron Taylor (Chair), Roger Carruthers (Deputy Chair), Annette Purvis, Jo Coleman, Chris Maister, Jo O'Sullivan, Paul Spinks, and Peter Wyatt.

**Staff:** Hamish Grey (Chief Executive), Hamish Meacheam, Brett Addison, Debrah Breedt, Stephanie Biggs, Catherine O'Sullivan, Tim Driesen, Trevor Spittle, Gareth Archer, Emily Nolan, Maria Hassan and John Bowden.

## **Athletics NZ AGM Minutes – 4 August 2018**

### **1. Roll call and welcome**

Dianne Rodger (President) opened the meeting welcoming all to the 131<sup>st</sup> AGM and handed over the meeting to Cameron Taylor (Chair) to chair the meeting. Cameron then acknowledged the following life members and guests.

Anne Bennett wife of the late Patron Arthur Eustace

Life Members;

Murray McKinnon, Don McKenzie, Alec McNab, Mhyre Oman, Rod Syme, Annette Purvis & Alan Stevens

### **Voting Eligibility**

Cameron advised that 50 Member Clubs are eligible to vote at the AGM, having paid their Club Member fees more than 60 days before this meeting as required in the Constitution and notified to clubs. This makes the required quorum, 13 clubs (25% of eligible clubs).

With 33 clubs registered and 33 present at the meeting the quorum had been met. No proxy votes were received, therefore a total of 33 Member Clubs were represented and eligible to vote.

### **2. Returning Officer**

Rod Syme was appointed as Returning Officer.

Moved by Cameron Taylor, seconded by Debra Lautenslager.

### **3. Apologies**

Apologies were received from:

- Leon Blanchet (Life Member)
- Ian Boyd (Life Member)
- Don Mackenzie (Life Member)
- Don Chadderton (Past President)
- Colin Maclachlan (Past President)
- Dianne and Paul Craddock (Auckland City Athletics Club)
- Sylvia Maunder (NZ Officials Association)
- Daniel Reese (University of Canterbury Athletic Club)
- David Sim (Racewalking Auckland Inc)
- Jill Waru (Central Hawkes Bay Athletic Club)
- Christchurch Avon Athletics Inc
- Kiwi Athletic Club
- Lake City Athletic Club

Cameron Taylor MOVED that the apologies be accepted.

**CARRIED UNANIMOUSLY**

**4. Valedictions**

The following were people in our sport who passed away during the past 12 months as published in the Annual Report:

Listed in the Annual Report

- Howard Healy
- Trevor Brent
- Alan Sayers
- Jim Trowell
- Graeme McCabe
- Brent Rollo
- David Leech
- Clem Parker
- Alastair McMurran
- Jim Tobin
- Greg Werder
- Jack Sinclair
- John McTaggart

The meeting then acknowledged the following people who had also passed away:

- Leslie Colin Taylor
- Doug Cowie – past president of Athletics NZ

The meeting also acknowledged the recent passing of New Zealand Olympian Theodorus “Dick” Quax and the lifetime of support by Athletics NZ Patron Arthur Eustace.

The meeting honoured those people by observing a moment’s silence.

**5. Confirmation of the minutes of the 2017 AGM**

Cameron Taylor MOVED and Jason Cressingham (Hawera Harriers) SECONDED that the minutes of the 2017 Annual General Meeting held Sunday 30 July at the Quality Hotel Parnell, Auckland be confirmed as a true and correct record.

**CARRIED UNANIMOUSLY**

**6. Matters arising from the 2017 AGM minutes**

There were no matters arising.

**7. Annual Report**

Cameron Taylor introduced the Annual Report, noting the change in format, with the report no longer been printed in hard copies – however being available via the website in electronic format. Cameron Taylor invited Annette Purvis to talk to the 2017 report as the past Chair for that period.

The report does finish 31 March however there were two significant events immediately following the close of the year, that Annette wished to acknowledge. Sadly, we lost our patron Arthur Eustace on the 24 April. Arthur leaves a legacy internationally, regionally and nationally. He is sorely missed, and we will talk about how we will honour him later in the meeting.

More positively the Commonwealth Games occurred in early April and our athletes performed with distinction and spirit at those games providing five medals and one national record.

The annual report provides a detailed overview of the accomplishments and work over the 12 months and is now available digitally, so I encourage you to read it. Within the report, our high-performance athletes are recognised, notably our world indoor and outdoor shotput champion Tom Walsh. Our high-performance team continue to deliver on their strategic initiatives and we continue to develop our programme.

Annette highlighted the Club development programme with the launching of this new initiative with support from Sport NZ. Alongside this our events development was a highlight, including the award-winning vertical pursuit and big shot competitions.

Financially it's still a struggle with our budget easily impacted by unforeseen items. Membership and the ongoing need to monitor honesty was still a frustration over the year. However, there are plenty of positives with the ability to attract partners for projects or events such as the National Track and Field Championships.

The Board has also been focusing on its Governance and has now achieved the Sport NZ governance mark - just the third national sporting organisation to achieve this. This reflects the respect for which Athletics is held in terms of its governance which is a key factor to ensure the delivery of our strategic plan. It is a great pleasure to have the CEO of Sport NZ, Peter Miskimmin here to present us with the governance mark today.

We continue to be represented well internationally through the IAAF and World Para Athletics. This is positive as recognition of the skills, leadership and integrity that our people bring. It ensures that we are abreast of changes and able to influence.

Annette personally thanked all the volunteers, staff and board members she has worked with over the last 14 years. She stated it had been a privilege to lead the organisation. Much had been achieved through a collaborative effort to engage and work together for the best of athletics. That was the theme today and its clear this will continue. The organisation is well positioned under the leadership of Cameron and Hamish and she looks forward to seeing ongoing success and remains committed to supporting Athletics where she can.

## **8. Financial Report**

Hamish Grey spoke to the Financial Performance Report, noting that Debrah Breedt our Finance Manager was available for any questions.

Overall the association recorded a small surplus for the year of \$72k before exceptional items are taken into consideration. Writing off \$135k from the balance sheet for these exceptional items results in a deficit for the year of \$64k.

Hamish noted the association's income streams, with 69% of total income coming from the Sport NZ group. It is important to note that 91% of the association's funding is tagged, with only 9% available for discretionary spending. Hamish also noted that for \$1 of member income, the association leverages a further \$11 of income from additional sources.

Cameron Taylor MOVED and Craig Brown (Papanui Toc H) SECONDED that the Annual Report, including the Financial Performance Report be adopted.

**CARRIED UNANIMOUSLY**

**9. Election of Office Holders**

10.a Patron

The associations patron, Arthur Eustace, passed away this past year. The board has decided to leave the position in abeyance for the next year.

**NOTED**

10.b President

Ian Babe was nominated by Athletics Whangarei for the role of President.

**DECLARED**

Ian thanked everyone in attendance, noting it was a special time for himself. He wished to acknowledge his family, club, centre and his former club, Bays Athletics. Ian emphasised what a great day the Club Connect conference was, which reflects the progress the sport has made in the last decade. Mr. Babe noted that he looks forward to meeting with stakeholders from the sport as he carries out his presidential duties.

Dianne Rodger presented Ian with the President's pin.

10.c Vice President

Joan Merrilees was nominated by Athletics Otago for the role of Vice President.

**DECLARED**

Dianne Rodger presented Joan with the Vice President's pin.

10.d Board Appointments Panel – Club appointee (1 position to be filled)

Diane Rodger was nominated by Hamilton City Hawks Athletics to be appointed as the Club Appointee to the Board Appointments Panel.

**DECLARED**

10.e Board Members – the association has seven board members in total

There are four incumbent Board Members:

**Roger Carruthers**

**Jo Coleman**

**Chris Maister**

**Peter Wyatt**

Cameron Taylor invited Chris Maister to outline the process undertaken for appointment/election of Board Members on behalf of the Board Appointments Panel (BAP).

**Board Recruitment Process (BAP):**

The BAP was made up of Jane Huria (Independent representative), John Tylden (Member's representative) and Chris Maister (Board representative). Twelve people applied for the two available positions on the Board.

Based on the requisite skills the Board identified as being advantageous to complement the current Board members, a short-list of six candidates, from the twelve applications, were selected by the BAP for interview. Interviews were then held in June.

Following the interviews, the BAP reconvened via conference calls to discuss the candidates that were interviewed before arriving at their decision for the appointed candidate and the recommended candidates. All unsuccessful applicants indicated they appreciated being considered for the role and the BAP has encouraged them to stay connected with the sport and to look at what opportunity may present for them to be more closely connected with Athletics in the future.

The BAP was impressed with the interest the sport is attracting and are confident that the Board and Athletics New Zealand will be well served by those chosen for the appointed and recommended positions.

Cameron thanked the Board Appointments Panel for the time they volunteered to the process.

There were three Board member positions available this year.

The Board Appointments Panel appointed Cameron Taylor to the Board.

Chris Maister provided a brief background on Jo O’Sullivan and Paul Spinks to the meeting. The Board Appointments Panel recommended Jo O’Sullivan and Paul Spinks as the elected candidates.

**CARRIED UNANIMOUSLY**

#### **10. Long Service Awards**

Alan Stevens (convenor of Awards Committee) was invited to introduce the awards.

Firstly, Alan acknowledged members of our sport who have received major external awards during the past year as published on page 22 of the Annual Report:

From the NZ New Years and Queen’s Birthday Honours for services to sport, including athletics.

- Peter Jack – Queens Service Medal (QSM) for service to sport
- Tom Walsh – 2017 New Zealand Sportsman of the year

Alan made a special note, that all previous recipients of the Long Service Awards are on the Athletics NZ website. Thank you very much to Brett Addison for helping to bring these awards on line.

Alan then announced the Long Service Awards;

Andrea Hall	Papanui Toc H, Canterbury
Joe Ford	Ashburton Athletics Club, Canterbury
Ian Purvis	North Canterbury Athletics Club, Canterbury
Sandra Murray	Fairfield Athletic Club, Waikato Bay of Plenty
Murray Green	Te Awamutu Athletic Club, Waikato Bay of Plenty
Richard Brewer	Hawera Harrier Club, Taranaki
Jason Cressingham	Hawera Harrier Club, Taranaki
Tony Catchpole	North Harbour Bays, Auckland
John Leydon	North Harbour Bays, Auckland
Warwick Fenton	North Harbour Bays, Auckland
Jonathan Wood	North Harbour Bays, Auckland
Paul Hamblyn	North Harbour Bays, Auckland
Elena Vinogradova-Brown	North Harbour Bays, Auckland
Gary Avery	North Harbour Bays, Auckland
Peter Wyatt	Roskill South Amateur Athletic Club, Auckland
Fiona Maisey	Roskill South Amateur Athletic Club, Auckland
Mavis Hunt	Athletics Nelson, Tasman
Barry Hunt	Athletics Nelson, Tasman

As not all the nominees were in attendance, many of the Long Service Pins were given to representatives from their areas to distribute.

**11. Merit Awards**

Alan explained that these awards follow nominations from the sport and there can be no more than three awarded at each AGM. The Merit Awards are in recognition of continued, valuable and above expectation service to the sport and only awarded to those that are highly regarded in the athletics community.

- Murray McKinnon spoke to the first award to Ian Baird and Dianne Rodger presented Ian with the Merit Award Pin.
- Cameron Taylor spoke to the second award to Theodorus “Dick” Quax. Dick Quax was posthumously awarded the Athletics New Zealand Merit Award.

**12. Life Membership**

No recommendations for life membership this year.

**13. Special Resolution to alter the Constitution**

Motion:

The following motion is proposed by the Board:

That the amendment marked up as follows for Item 16.3 in the Constitution to change the term of office for the President and Vice-President from one (1) year to two (2) years be adopted, and take effect immediately upon registration of the change with the Registrar of Incorporated Societies:

“16.3 Term of Office: The President and Vice-President shall hold office for two (2) years from the conclusion of the AGM at which they are elected until the conclusion of the following AGM two years later unless Rule 16.5 applies. A person may be elected for further terms of office as President or Vice-President, without limitation.”

Cameron Taylor MOVED and Craig Brown (Papanui Toc H) SECONDED the motion, the motion was put to a vote.

The motion was declared passed via a clear majority.

**14. General Business (to which notice under the Constitution was provided):**

**14.1. Special Award.**

Annette Purvis called upon Emily Nolan and Anne Bennett (widow of Arthur Eustace).

Our Patron Arthur was a renowned administrator and leader, but above all of this he was extremely passionate about coaching. He set up the first Athletics NZ coach’s association and was the initial member of the coach’s hall of fame.

In recognition of Arthur’s service and passion for coaching, Athletics NZ will annually award the “Arthur Eustace Coaching award” with a focus on the coaching values that best represent the spirit of Arthur Eustace.

Anne was welcomed to say a few words on behalf of the family, stating that this award will symbolise Arthur’s legacy, and hopefully stimulate and sustain values-based coaching. Thank you to Athletics NZ.

**15. Acknowledgement of retiring Board members**

Cameron acknowledged retiring president Dianne Rodger. Board member Dean Mackenzie is retiring after three years on the board.

Annette Purvis is retiring after 14 years of service on the Athletics NZ board, 11 of them as Chair. Through Annette's outstanding leadership, Athletics NZ has ushered in several fundamental changes, including a new constitution and governance structure, reaching the Sport NZ governance mark, and much more. Cameron spoke for all board and staff in saying it has been a privilege to work with Annette. Cameron thanked Annette for the enormous amount of work she has contributed, and the leadership she had provided to the board and the sport over a number of years. Cameron invited Chris Maister to acknowledge the thanks of the membership and to present Annette a small token of our appreciation.

Annette spoke to the room and thanked everyone. Anette will still be involved as a member of the IAAF gender leadership taskforce and as a new member of the NZOC board.

**16. Date and venue of the 2018 AGM**

The 2018 AGM will be held on the weekend of Saturday 3 and Sunday 4 August 2019 in Wellington. Confirmation of the day, time and venue is still being finalised and will be communicated as confirmed.

**17. Close meeting**

Incoming President, Ian Babe, presented Dianne Rodger with her Past President pin and invited her to say a few words.

Dianne spoke of the honour and privilege of been president, and the enjoyment of getting to attend the various events around the country. Diane thanked the efforts of the volunteers and the work they do to keep to sport going.

Dianne welcomed the fact that the president's role to two years, especially as it relates to been involved in the board. Diane spoke of the positive development the board has made since her last time as a board member.

Ian thanked Dianne and declared the meeting closed at 5.30pm